

# CONFIDENTIAL REFERENCE FORM

Camp Otyokwah, 3380 Tugend Rd., Butler, OH 44822

Applicant's Name: \_\_\_\_\_

Applying for the position of: \_\_\_\_\_

**NOTE:** Please place a  $\surd$ -mark next to your answers. Check two when necessary.

1. What is your relationship to the applicant? \_\_\_ Pastor/Minister \_\_\_ Teacher \_\_\_ Employer \_\_\_ Other: \_\_\_\_\_

2. How well do you know the applicant? \_\_\_ Well \_\_\_ Somewhat Well \_\_\_ Classroom Only \_\_\_ Business Only

3. Please circle the description that best fits the applicant. Leave blank if you do not feel you know.

Fulfills Obligations..... \_\_\_ Takes Obligations to others seriously \_\_\_ Usually fulfills obligations \_\_\_ Little respect for fulfilling obligations

Flexibility ..... \_\_\_ Sees being flexible as a chance to give to others \_\_\_ Will be flexible when asked \_\_\_ Prefers their own way and lets others know it

Emotional Balance..... \_\_\_ Very well balanced \_\_\_ Has their moments \_\_\_ Often unstable

Response to Authority..... \_\_\_ Accepts authority well \_\_\_ Generally responds to authority \_\_\_ Known to struggle with authority

Trustworthy..... \_\_\_ Never known to be untrustworthy \_\_\_ Has failed in the past \_\_\_ Fails issues of trust often

Christian Maturity..... \_\_\_ Mature beyond their age \_\_\_ Maturity consistent with age \_\_\_ Lacks maturity for age

Relationships w/others..... \_\_\_ Sought by others \_\_\_ Liked by others \_\_\_ Tolerated by others

Leadership Ability..... \_\_\_ Naturally followed by others \_\_\_ Can lead if given directions \_\_\_ Fits best in a group when following

Temper Control..... \_\_\_ Rarely loses composure \_\_\_ Generally even tempered \_\_\_ Struggles with temper control

Tact..... \_\_\_ Tactful even in tough situations \_\_\_ Generally tactful \_\_\_ Lacking in tact

4. Does the applicant appear to you to have growing relationship with Christ? \_\_\_ Yes \_\_\_ No

5. Do you have any knowledge of this person ever being convicted of a crime, other than a minor traffic offense? \_\_\_ Yes \_\_\_ No (If yes, please explain on additional sheet)

6. Do you have any knowledge of this person ever being convicted of a child or sexual abuse offense? \_\_\_ Yes \_\_\_ No (If yes, please explain on additional sheet)

7. Is there any reason you are aware of that the applicant should not be allowed to work with children in a residential camp setting? \_\_\_ Yes \_\_\_ No (If yes, please explain on additional sheet)

8. Would you expect the applicant's work to be: \_\_\_ SUPERIOR \_\_\_ GOOD \_\_\_ AVERAGE \_\_\_ POOR

Signature of person giving reference

Position

Date

Phone

**Note: You may also receive request via email to fill out an on-line reference form. Either hard copy or electronic submission are sufficient - only one is needed.**